

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater FY20-017 – Milk, Other Dairy Products and Fruit Juices

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-017 - Milk, Other Dairy Products and Fruit Juices for a period of three (3) years from July 1, 2019 through June 30, 2022, with a renewal option for two (2) additional one (1) year periods. The requested spending authority for this ITB is \$28,400,000. This Bid provides FNS the ability to purchase milk, other dairy products and fruit juices that are used for the National School Lunch and School Breakfast programs in Broward County Public Schools.

Goods/Services Description

Responsible: Food & Nutrition Services (FNS)

This ITB will provide FNS the opportunity to purchase dairy products and one hundred (100) percent juice products to meet the United States Department of Agriculture (USDA) meal pattern requirements for the National School Lunch Program (NSLP). School lunch, breakfast, after-school snacks, and supper programs must meet meal pattern and nutrition standards based on the latest USDA regulations for meal reimbursements. The milk products must contain vitamins A and D at levels specified by the Food and Drug Administration. FNS department managers place orders for these products on an as-needed basis and according to schedule based on meals planned.

Procurement Method

Responsible: PWS

This solicitation ITB 20-017 replaces ITB 15-011V- Milk and Other Dairy Products for Cafeteria and 17-014H - Fruit Juices for Cafeterias. The solicitation for ITB 20-017 ran from February 11, 2019 through March 5, 2019. There were Sixty-four, (64) vendors notified, and seven (7) vendors downloaded the ITB. Procurement & Warehousing Services received two (2) bids. The recommendation for the award was based on the lowest prices to the responsive and responsible bidder. The vendor recommended for the award is M & B Products Inc.

The Affirmative Procurement Initiative recommended by the Supplier Diversity and Outreach Program for this Bid was a non-mandatory Aspiration percentage goal of three (3) percent for an over-all M/WBE participation. There were no bidder submittal by an M/WBE vendor.

Recommendation of \$500,000 or Greater
FY20-017 – Milk, Other Dairy Products and Fruit Juice
May 7, 2019 Board Agenda
Page 2

Financial Impact
Responsible: PWS and FNS

The total spending authority requested is \$28,400,000, as demonstrated in the breakdown below:

ITB 15-011V Milk and Other Dairy Products for Cafeterias

Historical Average Monthly Expenditures	\$ 599,276
Number of months	36
Estimated forecasted spend	\$ 21,573,936

ITB 17-014H – Fruit Juices for Cafeteria

Historical Average Monthly Expenditures	\$ 187,780
Number of months	36
Estimated forecasted spend	\$ 6,760,080

Total Estimated Spend for this ITB (rounded) \$ 28,400,000

Funding for this ITB will come from FNS's operating budget. The amount requested was determined based on the Department's requirement to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.